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## Bar Manager

Seasonal; Full-time; approximate starting and ending dates: 3/22/21 to 11/13/21

### Job Summary:

The Bar Manager will have responsibility for the operations of Bay Point's bar at the Shores Club and Safe Harbor Bar. They will be in charge of scheduling employees, managing customer complaints and ensuring the bar is stocked and maintained. The Bar Manager will work with F & B manager to make sure that the liquor licensing is up-to-date and ensure that the team is trained and understands all liquor laws.

### Duties and Responsibilities:

- Recruit, interview, hire and train bar staff
- Interact with customers to develop loyalty and handle customer concerns
- Ensure all licenses and the team is following all food control, liquor and safety regulations are being followed.
- Create team schedules based on expected customer counts
- Work with liquor vendors and F & B Manager on new products and/or promotions for the bar
- Set and maintain standards for safe food handling, cleanliness and safety.
- Any and all other duties assigned to you

### Skills and Qualifications:

- Ability to hire, train, manage and schedule staff
- Extensive knowledge of liquor, bartending and service protocols
- Possess top-notch communication skills, both in written and verbal forms
- Ability to manage complaints tendered by customers
- Ability to relate well with other members of staff towards excellent service delivery to customers
- Ability to maintain consistent cleanliness of the bar area
- Flexible schedule for nights, weekends and holidays.
- Friendly and outgoing disposition
- Ability to maintain composure in a demanding, fast paced and noisy atmosphere
- Be able to stand on your feet for several hours
- Physical requirements include but not limited to: standing, sitting, hearing, speaking, reaching/lifting/pulling/carrying up to 30 pounds, bending and walking
- Safety is the business and responsibility of every employee and can be achieved through proper education, training, use of protective equipment and by following safety rules, regulations, standards, and laws. Each employee is responsible for understanding and practicing appropriate safety procedures
- Any offer of employment will be contingent upon satisfactory completion of background verification.

**Bay Point Resort and Marina is an Equal Opportunity Employer**