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Pool's Supervisor

Seasonal, Part-time, approximate starting and ending dates: 5/15/21 to 9/30/21

Job Summary:

The Pools Supervisor's primary responsibility is to ensure the resort pool and the homeowner's pool are run safely, effectively and stay within the Ottawa County Health Department's regulations at all times.

Duties and Responsibilities:

- Ensure all resort and pool policies are followed
- Train staff on proper procedures and policies
- Create staff schedules that provide coverage throughout the day, weekends and holidays.
- Supervise pool attendants as necessary
- Cordially greet members and guests
- Understand pool policies and possess the ability to enforce
- Respond to emergency situations should they arise
- Take periodic water sample checks as required by the Ottawa County Health Department and record sample results in tracking manual
- Cleaning pool area as necessary including daily cleaning prior to the pool opening
- Assist members and guests with questions
- Allow access only to pool members and their guests
- Provide members and guests with a thank you and good bye
- Adhere daily dress code standards (uniform and appearance)
- Any and all other duties assigned to you

Skills and Qualifications:

- Possess strong customer service skills
- Possess an outgoing personality
- Ability to communicate professionally and effectively
- Ability to maintain composure in a fast-paced environment.
- Must be able to work a flexible schedule based on operational needs including nights, weekends and holidays.
- Physical requirements are as follows: standing, sitting, hearing, speaking, reaching, lifting, pushing and carrying up to 30 pounds, bending and walking.
- Be able to stand on your feet for several hours.
- Flexible work environment requiring adaptability to demanding, fast-paced, noisy and temperature fluctuations.
- Possess current First Aid/CPR/AED Certification or willingness to obtain certification
- Safety is the business and responsibility of every employee and can be achieved through proper education, training, use of protective equipment and by following safety rules, regulations, standards, and laws. Each employee is responsible for understanding and practicing appropriate safety procedures
- Any offer of employment will be contingent up satisfactory completion of background verification.

Bay Point Resort and Marina is an Equal Opportunity Employer